



# Kabikankan Mukundaram Mahavidyalaya

ESTD - 2007

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P.O- Keshabpur, Block + Subdivision - Arambagh  
- Hooghly, Pin - 712413

No. ....




Date. 12/04/2022

## NOTICE

All the teaching, non-teaching and casual staffs of this college are hereby notified that the IQAC of the college is going to organize an urgent meeting on 19/04/2022 at 12 noon at the TIC's chamber. All concerned are requested to attend the meeting.

### Agenda:


1. NAAC application – possible timeline, general guidelines, key indicators, weightages
2. Departmental duties and records to be maintained
3. Provisional Accreditation for Colleges (PAC)
4. Misc.

  
12/04/2022

Probhat Chandra Hazra  
Coordinator

**IQAC**  
Co-ordinator  
**IQAC**

Kabikankan Mukundaram Mahavidyalaya  
Keshabpur, Hooghly  
Pin - 712413

  
12/04/22

Dr. Chandrani Bandyopadhyay  
Teacher-in-charge

Teacher in Charge  
Kabikankan Mukundaram Mahavidyalaya  
Keshabpur, Hooghly



## Minutes and Resolutions of IQAC Meeting dated 19/04/2022


A meeting of IQAC with all teaching, non-teaching and casual staff of the college was held on 19/04/2022 at 12.30 at the TIC's chamber.

### Agenda:

1. NAAC application – possible timeline, general guidelines, key indicators, weightages.
2. Departmental duties and records to be maintained.
3. Provisional Accreditation for Colleges.
4. Misc./others

### Members present:


1. Dr. Chandrani Bandyopadhyay
2. Probhat Chandra Hazra
3. Dr. Subhrasri Bera
4. Aninda Datta
5. Ranjan Mahato
6. Dr. Tapan Kumar Bala
7. Soma Pramanik Jana
8. Mahuya Medda
9. Sheouli Rakshit
10. Abdul Jaman Naser
11. Arpita Manna
12. Soma Khan

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13. Rajib Roy
  14. Dr. Subhendu Ghosh
  15. Madhab Konar
  16. Arjun Kumar Santra
  17. Achintya Kumar Bag
  18. Netai Chandra Mondal
  19. Dipak Kumar Mahato
  20. Mithun Kumar Bag
  21. Prosenjit Malik
  22. Sukumar Ghorui

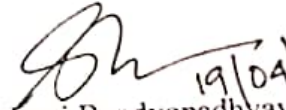
**Minutes and Resolutions:**

1. First of all, the report of the previous meeting was read and confirmed.
2. The IQAC Coordinator, Mr. Probhat Chandra Hazra discussed about the general guidelines of NAAC accreditation, the key criteria and indicators and weightages in brief. He also summarized the focal points from the NAAC manual which is available on the NAAC official website.
3. The IQAC Coordinator also discussed the various stages involved in NAAC accreditation like IIQA submission, Fee Payment, SSR, DVV, SSS, Peer team-visit and the final grading.
4. The TIC then handed over a departmental TO DO LIST FOR NAAC to all the HODs and asked them act accordingly.
5. It was decided that all concerned would start working on the essentials of NAAC accreditation without delay.

6. The departments would start the process of accumulating necessary data and maintain records properly. For this purpose, each department would create an E-mail ID to store relevant files and records.
7. As for the the possible timeline of NAAC application, it was decided that the college its first attempt of NAAC application in the JUNE-JULY window, 2023.
8. The TIC then informed every member that the file of UGC 2(f) and 12(b) is almost ready. Two relevant papers are still on the way of getting ready. Once it is done, the college would send the application to university at the earliest.

 19/04/2022

Probhat Chandra Hazra  
Coordinator  
IQAC  
Co-ordinator  
IQAC  
Kabikankan Mutundaram Mahavidyalaya  
Keshabpur, Hooghly  
Pin - 712413

 19/04/2022  
Dr. Chandrani Bandyopadhyay  
Chairperson  
IQAC  
Teacher in Charge  
Kabi Kankan Mukunderam Mahavidyalaya  
Pin - 712413